

Belmont School
TASK, ACTIVITY & ENVIRONMENTAL
RISK ASSESSMENT FORM

<p>RISK ASSESSMENT NUMBER : 12 DATE : 28.02.22 reviewed and updated weekly and in line with government guidance</p> <p>TASK / ACTIVITY DESCRIPTION : Site risk assessment for Belmont Secondary School and Belmont Primary School during COVID-19 pandemic following Additional operational guidance for special schools, special post-16 institutions and alternative provision (publishing.service.gov.uk) As per DfE guidance, the school will continue to offer face to face provision</p> <p>The site is open</p> <p>School to adhere to infection reduction principles:</p> <ul style="list-style-type: none"> • Ensure good hygiene for everyone. • Maintain appropriate cleaning regimes. • Keep occupied spaces well ventilated. • Follow public health advice on testing, self-isolation and managing confirmed cases of COVID-19. 	<p>PERSONS AT RISK :</p> <p><u>Staff</u> Full staff deployment</p> <p><u>Children</u> Pupils attending</p>	<p>RELEVANT POLICY :</p> <p>All current school policies and procedures remain relevant and in place</p>
--	--	--

KEY: S = Severity L = Likelihood R = Risk Rating

NO	DETAILS OF HAZARD(S) OR ISSUE TO CONSIDER	CONTROL MEASURES REQUIRED	S	L	R
1	Pupils/staff displaying symptoms	<p>If staff or pupils display symptoms, we would advise that a lateral flow test is taken and a PCR test if required.</p> <p>We would advise staff or pupils who test positive on a lateral flow test to follow government advice and remain at home for five days</p> <p>Procedure for anyone developing symptoms (high temperature, new/continuous cough and loss of sense of taste or smell) during the school day:</p> <ul style="list-style-type: none"> • Isolated in a designated area with space to social distance away from other staff and pupils • Pupils displaying symptoms will be cared for by staff wearing PPE • Parents/carers contacted and asked to collect the child as soon as possible • Lateral flow testing and/or Coronavirus ATS rapid testing is available either to complete within school to staff and pupils upon request • Supplies are also available for home testing • Rooms which have been used by children who are returned home will be disinfected following departure 	3	3	9

2	Transmission of covid-19 within the school community	<p>Face coverings remain optional for staff and pupils and school will maintain a supply</p> <p>PPE, including face coverings, may be recommended as a contingency measure in the event of an increase in cases or an outbreak</p> <p>Thorough hand washing and the adoption of 'catch it, bin it, kill it', practices will be encouraged as a priority to limit transmission</p> <p>Ventilation of communal areas is encouraged</p> <p>CO2 monitors are placed in key areas through the school</p> <p>There is no longer a legal requirement for close contacts (vaccinated or unvaccinated) to self isolate or take daily tests. This includes household close contacts of staff who have a positive case at home. Staff and children should attend their education setting as usual.</p> <p>Staff conducting home visits should establish prior to the visit whether there are any positive cases or suspected cases within the household</p>	4	2	8
3	Cleaning and Health and Safety of the Area	<p>School has contract cleaners who are on site every day and five scheduled full site deep cleans per year</p> <p>Each team has a specific area within school to which they are assigned and responsible for - primary</p> <p>No sharing of cups, utensils and drinking vessels</p> <p>Limited sharing of equipment where possible</p>	3	2	6
4	Safeguarding pupils	<p>Contact made by DSL with local authorities to ensure robust measures to monitor vulnerable families or pupils who are self-isolating</p> <p>If required, individual risk assessments to be completed to identify those considered at-risk in the event of having to self-isolate at home</p>	4	2	8
5	Visitors/Contractors	<p>Visitors are expected to adhere to guidance on hygiene measures</p> <p>Separate cups/refreshments provided to visitors</p> <p>Any visitor displaying or experiencing covid-19 symptoms is requested not to attend and should follow protocols for testing</p>	2	2	4
6	Trips/Out of School Activities	<p>All trips and activities should adhere to venue guidance regarding hygiene</p>	1	2	2

7	Vaccinations	We recommend all school staff and eligible pupils take up the offer of a vaccine and booster, if applicable Staff are requested to maintain an update a record of their vaccination status via Cascade	2	2	4
---	--------------	---	---	---	---

KEY

LEVELS OF RISK		Severity					Residual Risk	Level of approval / notification required
		Negligible (1)	Slight (2)	Moderate (3)	Serious (4)	Fatal (5)		
Likelihood	Not Likely (1)	1=L	2=L	3=L	4=L	5=L	1 to 5 = Low	Line Manager to Approve with signature & date
	Possible (2)	2=L	4=L	6=M	8=M	10=M	6 to 10 = Medium	Department manager must review & reduce the risk rating further if possible prior to activity commencing.
	Likely (3)	3=L	6=M	9=M	12=H	15=H	12 to 15 = High	As above + Placing Authority & Head of Service / H&S Mgr must approve R.A. prior to activity commencing. (Approval required)
	Very Likely (4)	4=L	8=M	12=H	16=VH	20=VH		
	Almost Certain (5)	5=L	10=M	15=H	20=VH	25=VH		

Assessment carried out by:

Assessment Copied to:

Date of Assessment:

Date to be reviewed by: Weekly or in the event of changes in legislation and guidance

Signed: (Manager) Name Craig Bailey(Secondary) Signature Craig Bailey Date 28.02.22

Signed: (Manager) Name Rachel Hill (Primary) Signature: R Hill Date 28.02.22

Signed: Safeguarding Manager Samantha Townend Signature S. Townend Date 28.02.22

Notes

Severity key explanation;

- (1) May not require 1st Aid treatment (2) Minor Injury requiring basic 1st Aid (3) Requiring time off work, Possible RIDDOR report
 (4) Severe Injury, broken bones (limbs / ribs etc), Eye Damage, Electric Shock, Overnight stay in Hospital (5) Fatality or Multiple Fatality